

DIRECT OBSERVATION INSTRUCTIONS

CLERKSHIP	HISTORIES REQUIRED	EXAMINATIONS REQUIRED	EXAMINATION	COMPONENTS OF EXAMINATION
Psychiatry	1	1	Mental Status	Mental Status as outlined by the Department of Psychiatry

1. Log into your *myLUMEN* website, select “Direct Observation” and follow the prompts.
 - a. Enter the clerkship you are on
 - b. What was observed – history and/or physical
 - c. Select who observed you
2. The faculty member or resident will then receive an automated notice that the student selected them as the observing physician.
 - a. If the physician agrees, nothing further needs to be done.
 - b. If the physician *did not* observe the student, they will be able to click on a link to respond and we will check into the discrepancy.
3. If you do not find the physician who observed you on the drop down list, send the physician’s name and email address to Margaret Stefani Higgins at mhiggin@luc.edu.

Note: email addresses are needed only for non-Loyola faculty.
4. Failure to complete this requirement or enter the data in the system will result in a grade of “I” for the clerkship until the requirement is fulfilled and the data entered. The deficiency may also be considered in the evaluation of your professionalism competency.

*NOTE: The Mental Status Exam will be entered as a ‘physical’ in the Direct Observation system.