

**Student Instructions for Electronic Clinical Performance Evaluation Submission**  
**Effective 06.26.2023**

**PLEASE CHECK FIRST WITH YOUR SITE DIRECTOR.**

- **IF your site uses ONE collaborative evaluation, please note:**
  - You will request the evaluation from your site director
  - This is the evaluation that will be used
  - Additional evaluations requested will not be considered
  
- **IF your site DOES NOT use one collaborative evaluation, please note:**
  - You may request up to a total of THREE evaluations
  - One of the evaluations requested MUST be from an attending physician
  - ALL THREE evaluations must be requested on the same date

**Prior to your last day, please go to myLumen:**

- On the left side, select "Request Clinical Performance Review"
- On the new window in the middle, select "Request Review"
- Choose Family Medicine
- Choose your Site
- Follow above instructions regarding EITHER
  - Choose your Site Director
  - OR
  - Choose AT LEAST ONE Attending Physician and up to TWO additional Attending or Resident Physicians (total THREE)

*An email will be sent to your evaluators with a link to click that will access an electronic version of this evaluation attached.*