**Evaluations and Grading**

Your Medicine Clerkship grade is comprised of the following:

1. Final evaluation from month 1 = 30%
2. Final evaluation from month 2 = 30%
3. NBME final examination = 20%
4. OSCE examination = 20%

Details about each of these components are found below:

During each inpatient month, a minimum of four (4) write-ups (admit notes: H&Ps, problem lists, assessments and plans, and admitting orders) must be completed by students and evaluated by housestaff or attendings using the “write up evaluation/feedback” form. A total of eight (8) write-ups with their accompanying feedback forms must be turned in by the end of the Clerkship.

During both rotation months a mid-evaluation form and patient data log form (verified and signed by the attending) are due at the midpoint of each rotation, and the final evaluation and final patient log are due at the end of each rotation. **Each final evaluation will comprise 30% of your overall grade and is completed by housestaff and attendings who worked with you.**

There will be an NBME exam at the end of the Clerkship. **This exam will contribute 20% to your final grade.** This exam will be administered on the last day of the Clerkship. Two weeks prior to the end of each two-month Clerkship, students will receive by email the details of the final week. Students must score above the 70th percentile on the NBME to qualify for Honors and above the 40th percentile on the NBME to qualify for High Pass.

The score you receive on your NBME exam in the portal is converted from a percentile score (1-99) to a scaled score (60-100). It does not reflect the percentage of questions you answered correctly. You may contact us if you wish to know your percentile score.

According to school policy (see Academic Policy Manual II), all students are obliged to take required clerkship examinations on the date, time and place specified by the department. Exceptions to this policy may be granted for:

1. Reasons of illness, which must be documented by a note from a physician and/or report from the Student Health Office at Loyola, addressed to the Associate Dean for Student Affairs.
2. Any other emergency situation in which evidence can be provided to the Associate Dean for Student Affairs to justify absence from a scheduled examination.

Students excused from an examination by the Associate Dean for Student Affairs for an acceptable reason are responsible for making arrangements with the Medicine Coordinator to take a make-up exam within thirty (30) days of their return, or as soon as a make-up exam is offered by the department. Unauthorized absence from an examination normally will result in a grade of zero for that examination, the consequence of which in almost all cases is course failure. Changes in the examination schedule for individual students will not be granted.

Before the second month of your Medicine Clerkship, you will be asked to perform a focused History and Physical exam on a Standardized patient. Immediately following the H/P, you will complete an assessment and management plan on a computer through our Clinical Skills Center. This encounter will be evaluated by the standardized patient and the Clerkship Director. **The OSCE will comprise 20% of your overall grade.** You are expected to maintain your clinical duties before and after this CEX.